

## Trade Credit Account Application Form

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Business/Trading Name:	
Business/Trading Address	
Post Code:	
Telephone No:	
Email Address:	
Mobile No:	
Co. Registration No:	Date of Incorporation:
How long has your business been established?	Years
Number of Employees:	
Annual Turnover: £	
Previous Address: (if less than 2 years at present address)	
Post Code:	
Type of Business: P.L.C <input type="checkbox"/> Sole Trader <input type="checkbox"/> Partnership <input type="checkbox"/> LLP <input type="checkbox"/> Other <input type="checkbox"/> Please State	
Anticipated monthly spend on materials: £	
Letterhead/proof of address enclosed with this application form: <input type="checkbox"/>	
Director photo ID attached with this application form: <input type="checkbox"/>	
Do you wish to receive statements / invoices by e-mail? Yes/No	
If yes, E-mail Address:	
Name and contact details of who deals with invoice queries and payments:	
Do you wish all goods to be supplied against an official order Number? Yes/No	
If No, please state who may collect goods on your account:	
<b>If a list of names is not provided or password given, we will assume all goods on your account are drawn with your authority.</b>	
Is a site address mandatory on all invoices? Yes/No	
Which other Merchants do you hold an account with?	

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<b>Directors / Company Secretary / Sole Traders / Partners / Trustees</b>	
Full Name:	
Address:	
Position:	Date of Birth:
Full Name:	
Address:	
Position:	Date of Birth:
Full Name:	
Address:	
Position:	Date of Birth:

<b>Your Bank Details:</b> Please give full details of your main account.	
Bank Name:	
Sort Code:	Account Number:

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<b>Trade References</b>	
Company Name:	Telephone No:
Company Address:	
Company Name:	Telephone No:
Company Address:	
Company Name:	Telephone No:
Company Address:	

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<b>Declaration</b>		
Each Signatory below, as an authorised representative of the applicant Customer, hereby applies for a trade Credit Account and agrees, on behalf of the Customer, to pay the Account by the last working day of each month following month of delivery in accordance with CBS conditions of sale ("Conditions"). By signing below, each signatory confirms that they have read and accept CBS Conditions on behalf of the customer and acknowledge and agree that the conditions (as modified, amended or updated by CBS from time to time) shall apply to the Account and to all sales of CBS goods and services.		
By signing below, each signatory also agrees to personally guarantee the performance of all contracts with CBS by the Customer, including any financial obligations arising from any changes in the credit limit of the Account made by CBS from time to time. In the event of failure of default, or non-compliance with the Conditions or terms of any contracts, CBS has the right to proceed against the signatory personally. <b>Should be signed by a Director(s), company secretary or proprietor of the business.</b>		
Signed	Print Name:	Date:
Signed	Print Name:	Date:

**Please remember to attach a company letterhead or proof of address with your application and a copy of photo ID for each Director.**



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## DATA PROTECTION

We will make a search with a Credit Reference Agency, which will keep a record of that search and will share that information with us and other businesses. In some instances we may also make a search on the personal credit file of principal directors. We may also pass or share your information with carefully selected third parties for the purposes of account opening, credit vetting and account management. Should it become necessary to review an account then again, a credit reference may be sought and a record kept. We will monitor and record information relating to your trade performance and such records will be available to Credit Reference Agencies who will share that information with other businesses when assessing applications for credit and fraud prevention. For the purposes of credit referencing we may also share information with other businesses.

By submitting information on this form, you confirm that you have the consent of all relevant individuals to the processing of their personal data for the purposes stated, including but not limited partners, directors and other householders who details may be obtained as a result of checks against the addresses you provide.

*Under the Data Protection Act you have the right to apply for a copy of the information we hold on you, for which we may charge a small fee.*